

Guidelines for online application

- 1. Objective:** The state government provide financial assistance for construction of boundary walls around public graveyards/ Private graveyard, Mosque, Idgah and Mazar used by the public with a view to safeguard religious sentiments and prevent encroachment and trespassing. Priority shall be given to those where there is immediate possibility of encroachment or misuse. In doing so, possibility of getting financing support from the community and other sources would be explored.
- 2. How to Apply:** To apply for the grant for construction of boundary wall around the graveyard, Mazar, Idgah and mosque please visit: -<http://wbminorityaffairs.in/>. And click on “Click here to Apply” button.

The screenshot shows a web browser window with the URL wbminorityaffairs.in/user/register. The page header includes the Government of West Bengal logo and the text: "Government of West Bengal, Minority Affairs & Madrasah Education Department, Online Application for construction of Boundary Wall".

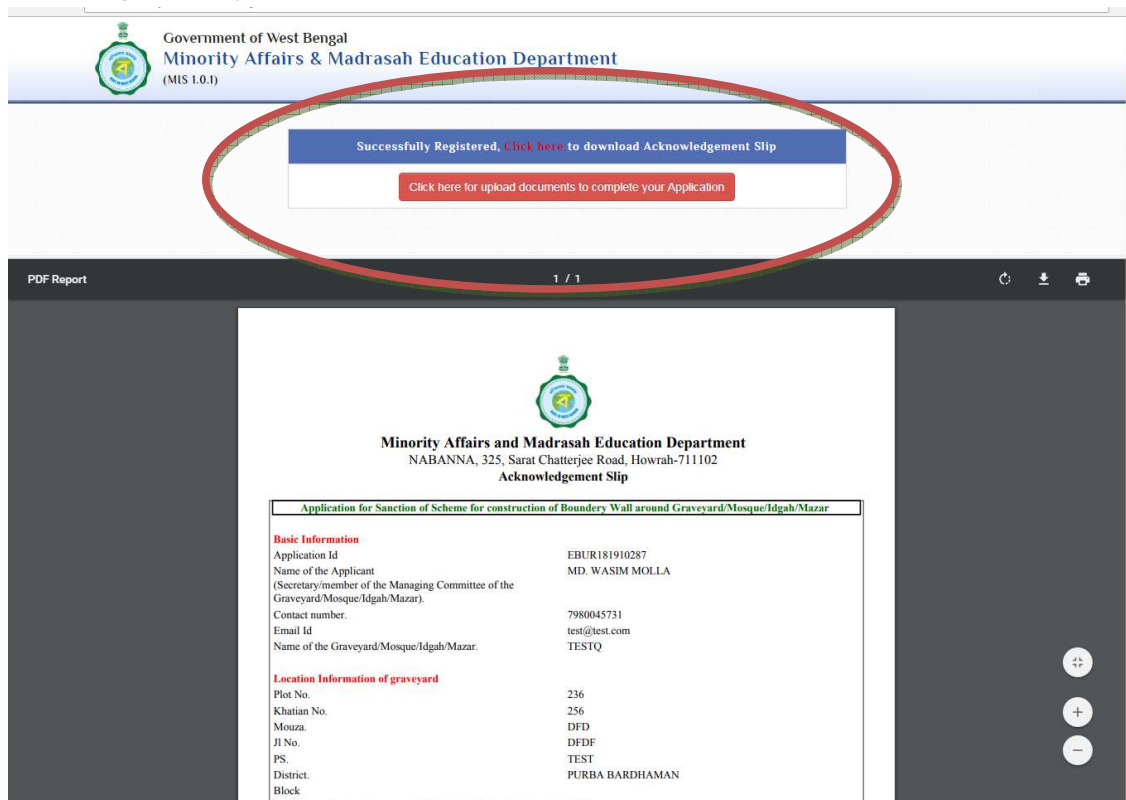
The main heading of the form is "Online Application for construction of Boundary Wall around Graveyard/Mosque/Idgah/Mazar (কবরস্থান / মসজিদ / ইদগাহ / মাজারের চারিদিক দেওয়াল নির্মাণের জন্য অনলাইন আবেদন)".

The form is divided into three sections:

- Basic Information:** Includes fields for "Application For Construction Of Boundary Wall around (চারিদিক দেওয়াল নির্মাণের জন্য অনলাইন আবেদন)", "Name of the Applicant (আবেদনকারীর নাম)", "Contact number (যোগাযোগের নম্বর)", "e-mail (ই-মেইল)", and "Name of the Graveyard/Mosque/Idgah/Mazar (কবরস্থান / মসজিদ / ইদগাহ / মাজার এর নাম)".
- Information on Location:** Includes fields for "District (জেলা)", "Block / Municipality/ Corporation (ব্লক / পৌরসভা / কর্পোরেশন)", "Plot No. (প্লট নং)", "Khatian No. (খতিয়ার নং)", "Mouza (মৌজা)", "J.L. No. (জে.এল. নং)", "Police station (থানা)", and "Number of Members of minority community to be benefited (উপকৃত সংখ্যালঘু সম্প্রদায়ের মানুষের সংখ্যা)".
- Other Information:** Includes fields for "Total length of boundary Wall (সীমানা প্রাচীরের মোট দৈর্ঘ্য)", "If ancillary work is included, state the nature and justification (Other information) (যদি সহকারী কাজের বিবরণ)", and "Expected time period for construction (in Days) (নির্মাণের জন্য আনুমানিক সময়সীমা (দিনের হিসাবে))".

At the bottom of the form, there are two buttons: "Save & Proceed" and "Back". These buttons are circled in red in the image.

3. After filling up the form, An Acknowledgement slip will generate. After that Download Acknowledgement slip and Print it.



4. **Required Documents:** After filling up the first step of application click on Upload documents

Required documents as mention below.

- i) Documents in support of land being used as public Graveyard/Mosque/Idgah/Mazar(BL&LRO/ BDO/DOMA/SDO's certificate).
- ii) Site Map.
- iii) Resolution of the Committee.
- iv) Sketch map (Prepared and authenticated by authorised person). (OPTIONAL)
- v) Mouza Map. (OPTIONAL)

Please upload all documents for further process

Name of the Applicant (আবেদনকারীর নাম) (Secretary/member of the Managing Committee of the Graveyard/Mosque/Ilgah/Mazar) (কবরস্থান / মসজিদ / ইলগাহ্ / মাজার ব্যবস্থাপনা কমিটির সচিব / সদস্য).	MD. WASIM MOLLA
Contact number. (যোগাযোগের নম্বর)	7980045731
Name of the Graveyard/Mosque/Ilgah/Mazar. (কবরস্থান / মসজিদ / ইলগাহ্ / মাজার নাম)	TESTQ

Upload Documents (PDF file only and Max Size 2MB Each)

Document's in support of land being used as public Graveyard/Mosque/Ilgah/Mazar(BL&LRO/ BDO/DOMA/SDO's certificate) কবরস্থান / মসজিদ / ইলগাহ্ / মাজার জনসাধারণ কর্তৃক ব্যবহার করার বখি (বিএল এন্ড এলআরও / বিডিও / ডোমা / এসডিও'র সার্টিফিকেট সংযুক্ত করুন)*	<input type="button" value="Choose File"/> No file chosen
Upload Site Plan (সাইট প্ল্যান আপলোড করুন)*	<input type="button" value="Choose File"/> No file chosen
Resolution of the committee (কমিটির রেজোলিউশন)*	<input type="button" value="Choose File"/> No file chosen
Sketch map(Prepared and authenticated by authorised person) স্কেচ ম্যাপ আপলোড করুন*	<input type="button" value="Choose File"/> No file chosen
Mouza Map Upload (মৌজার মানচিত্র আপলোড করুন)	<input type="button" value="Choose File"/> No file chosen

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