

Government of West Bengal
Minority Affairs & Madrasah Education Dept.
"Nabanna",
325, Sarat Chatterjee Road, Howrah – 711 102.

No: 2111-170

Date: 17.10.2017.

From: P.B. Salim, I.A.S
Secretary, MA & ME Dept. W.B.
3rd Floor, Nabanna, Howrah

To: The District Magistrate (All)

Sub: Clarification regarding Proposal for Construction of
Boundary Wall around Public Graveyard.

Sir,

The matter of Construction of Boundary Wall around the Public Graveyards, Idgah and Mazars has been discussed several times in the past and the applications / proposals for the same submitted by the District Officer, Minority Affairs are often sent without requisite documents / papers. Because of which approval of the proposals gets delayed.

In order to streamline the matter it is decided, the following Papers / Documents are required to be submitted for sanction of the proposals along with the Application in prescribed format:

1. Status of land: It need not necessarily be Wakf Property. The land may also be a Private property or a Govt. land (Copy of Land records may be enclosed as proof).
2. The land may not be recorded as Graveyard but should be in use as Graveyard. A certificate issued by BL&LRO/BDO/DOMA/SDO to this effect should be submitted.
3. No vetted estimate need to be submitted with the proposal. Only a Rough Sketch map of the plot to be attached.
4. Total perimeter of the graveyard in running metre may be stated.

All concerned may kindly be informed accordingly.

Yours faithfully,



Secretary 18/10/17

Memd No 2111/1(5)-AD

Date, 18.10.17

Copy for warded to :

1. Principal Secretary, MA&ME Department,
2. The Commissioner, MA&ME Department.
3. The Joint Secretary, MA&ME Dep
2. ADM-in-Charge of the Minority Affairs & Madrasah Education. (All)
3. DOMA (All)


Secretary